



Borough of Tamworth

Marmion House,
Lichfield Street, Tamworth,
Staffordshire B79 7BZ.

Enquiries: 01827 709 709
Facsimile: 01827 709 271

AUDIT AND GOVERNANCE COMMITTEE

1 June 2016

Dear Councillor

A meeting of the Audit and Governance Committee will be held in **Committee Room 1 - Marmion House on Thursday, 9th June, 2016 at 6.00 pm.** Members of the Committee are requested to attend.

Yours faithfully

A G E N D A

NON CONFIDENTIAL

- 1 Appointment of Chair
- 2 Appointment of Vice-Chair
- 3 Apologies for Absence
- 4 Minutes of the Previous Meeting (Pages 1 - 4)
- 5 Declarations of Interest

To receive any declarations of Members' interests (pecuniary and non-pecuniary) in any matters which are to be considered at this meeting.

When Members are declaring a pecuniary or non-pecuniary interest in respect of which they have dispensation, they should specify the nature of such interest. Members should leave the room if they have a pecuniary or non-pecuniary interest in respect of which they do not have a dispensation.

6 Fee Letter 2016-17 (Pages 5 - 10)

The Report of Grant Thornton (External Auditor)

7 Audit and Governance Committee Update 9th June 2016 (Pages 11 - 22)

The Report of Grant Thornton (External Auditor)

8 Proposed Changes to the Constitution and Scheme of Delegation (Pages 23 - 24)

(The Report of the Solicitor to the Council and Monitoring Officer)

9 Internal Audit Annual Report/Quarterly Report 2015/16 Quarter 4 (Pages 25 - 38)

(The Report of the Head of Internal Audit Services)

10 Review of the Effectiveness of Internal Control (Pages 39 - 46)

(The Report of the Head of Internal Audit Services)

11 Annual Governance Statement & Code of Corporate Governance (Pages 47 - 98)

(The Report of the Head of Internal Audit Services)

12 Quality Assurance & Improvement Programme (Pages 99 - 106)

(The Report of the Head of Internal Audit Services)

13 Audit & Governance Committee Self Assessment 2015/16 (Pages 107 - 110)

For Information Only

14 Audit and Governance Committee Timetable (Pages 111 - 114)

(Discussion Item)

People who have a disability and who would like to attend the meeting should contact Democratic Services on 01827 709264 or e-mail committees@tamworth.gov.uk preferably 24 hours prior to the meeting. We can then endeavour to ensure that any particular requirements you may have are catered for.

To Councillors: J Chesworth, C Cooke, J Faulkner, M Gant, R Kingstone, J Oates, T Peale and M Summers